

The House
Internship Application
2012 / 2013

We strongly encourage you to let us know of your interest in the internship before January 10th. The director of The House, David Burke, is on sabbatical during our hiring season and he would like to schedule an informal phone or Skype call with you before he leaves for sabbatical.



650 McCallie Avenue
Chattanooga, TN 37403
423.752.9407

www.thehouseutc.org
info@thehouseutc.org

General Information:

Our internship program stands in a tradition of ministry internships spanning across the nation. Churches, seminaries, youth groups, para-church ministries, and campus ministries have all had interns be an integral part of their ministry. We are proud to model our internship program on many of these ministries that God has so obviously blessed. We consider ourselves to be a part of what God is doing all over this country (and the world!) in giving young people the opportunity to serve Him in a focused ministry while preparing them for the future of church leadership.

The House internship is a training program designed to give interns opportunities to discover and use their spiritual gifts; to develop spiritually and theologically; to work in an atmosphere of personal and professional guidance and support; and to gain practical ministry training. Interns will be able to explore ministry in a variety of settings, including: one on one ministry, small groups, large groups and other ministry activities.

This internship does not simply facilitate the ministry of the House. Rather, it is our hope and prayer that the internship be a leadership development program for the future of the church. Our goal is not necessarily to provide the church with more ministers (though many interns have gone on to become involved in full-time ministry), but to develop servant leaders who will use their gifts for the building up of the body of Christ. And while The House is a non-profit, campus ministry, we are supported by several churches in the Chattanooga area, and we encourage our interns to take opportunities to learn from the leadership in those churches as well.

Our interns function as part of our House staff in helping to fulfill our mission statement...

To bring college aged individuals in the Chattanooga area
to a deeper *knowledge* and *love* of Jesus Christ.

Details of Internship:

Length of Internship:

10 months (July 29, 2012 – May 09, 2013)

Responsibilities:

Being in the lives of students in a one on one context for discipleship, listening & evangelism; leading small group Bible studies; planning ministry events (ie - retreats, conferences, mission trips); helping to organize social activities that serve as extensions of our ministry; dreaming up and creating ministry programs with your unique gifts; responsibly fundraising \$3000 toward the general operating budget of The House over the course of your internship; maintaining a lifestyle of study and spiritual discipline in such a way that Jesus is your first love and priority.

Qualifications:

Recent college graduates who profess faith in Jesus Christ. Applicants will be considered on the basis of commitment, motivation, goals, experience, the composition of the staff team, and how this opportunity might fit into what God seems to be doing in the life of the applicant and the ministry.

Selection of Interns:

Interns will be selected through an application and interview process. The intern application is designed to serve two purposes: it helps the selection committee understand the applicant's experience, goals, and understanding of ministry and it helps each applicant better discern, through the guidance of the Holy Spirit, the specific call God has for his/her life. The selection team sees themselves as partners with the Lord and the applicant in determining what the next step is for the person applying.

Timeline for Selection:

Applications due:	February 21
Interview with Selection Team: (by phone or in person)	February 22 – March 3
Intern team announced:	No later than March 17

Number of hours/week:

50-55

Compensation:

\$1000/1200* month

Housing:

Interns live with local church members who serve as "host families" for the intern year. Room and board expenses are covered by the host family.

* The \$1000 is the intern's monthly salary. The \$200 is used as a benefit stipend. The stipend first pays for the intern's medical benefits. The remaining amount can be used for dental, vision, or any other medical costs not covered by their medical policy. An additional reimbursement for ministry expenses up to \$75/month would be provided for each intern.

Intern Responsibilities

Each year we commit to proclaiming the Gospel of Jesus Christ and serving students through worship, teaching, missions, retreats, a social events for students and small group Bible studies. Outside of those commitments, we put together a Freshman outreach, service projects, social events, seminars, etc. We are also blessed to have two resident houses on campus.

A unique aspect of our ministry is “The Hub” – our offices and social space. We keep The Hub open year round for students to use as a space for study, conversations, movies, small groups, eating, concerts, etc. Students have access to wi-fi, printers and fax machines, couches, a 125” movie screen, food and showers. It is a huge priority for us to maintain this space as a safe place for students to develop meaningful relationships with each other.

In all of these things our primary method of sharing the knowledge and love of Jesus is through relational ministry in small group and one on one contexts. As an intern we expect you to become a partner in this ministry through your work in hosting events and programs and through your relationships with students, staff and the community.

Weekly Functions of an Intern

- 50-55 hours a week (you are require to take *at least* one full day off per week)
- 4 hours a week minimum spent studying.
- Lead a weekly Bible study
- Spend the bulk of your time in one on one ministry with students, for discipleship, accountability, listening.
- Help organize and run large group functions (The House, Retreats, Social Events, etc)
- Attend House staff meetings.
- Meet regularly with senior staff members for guidance, support, encouragement, and accountability.
- Maintain a personal discipline of Bible study and prayer.
- Attend a local church.
- Help to maintain and improve ministry facilities and offices.

Other Functions

- Help organize and run weekend retreats.
- Organize and participate in short-term mission trips.
- Preach at least once on Tuesday night.
- Fundraise \$3000 toward the general operating budget of The House
- Grow in knowledge and love of Jesus Christ.
- HAVE FUN!

Application Details

Please include the following **four things** in your application submission:

- A **resume** which details your employment and education history, skills and gifts and contact information.
- **Two letters of recommendation**
 - a. One from a pastor or mentor who can reference your faith journey
 - b. One from an academic or employment perspective who can reference your work ethic
- **Typed responses** to the following questions (please keep your responses as brief as possible with a *maximum* of one page per question):
 1. Please describe your faith journey. Include how has this journey prepared you for this position?
 2. How does this position fit into your short and long term goals? What do you want to get out of this experience? What do you bring to the internship in terms of strengths and weaknesses?
 3. Suppose that someone you feel comfortable with and know very well had asked you to explain the Christian faith to him or her. How would you explain it and what would you say?
 4. If you were to have unlimited resources (time, energy, talents & funds) to plan an event/program to reach college students for Christ, what would you do? As you imagine planning this event/program from start to finish, what parts of it would you feel comfortable with, and what parts would you rather 'delegate'?
 5. Please describe a project or event you helped put together. What were the most and least enjoyable parts of that process for you?
- The **results of the following profile tests**:
 - Myers-Briggs Test
 - This can be taken online at: <http://www.humanmetrics.com/cgi-win/JTypes2.asp>
You should get four letters (e.g. - INFJ, ESTP, etc) as a result. We recommend reading up on your results on wikipedia and share with us your reflections upon it.
 - Strengths Finders 2.0 Test
 - You can find out more about this here. <http://www.strengthsfinder.com> If you need help purchasing this book, please let us know and we will gladly get you a copy.

Send completed application to:

**David Burke
650 McCallie Avenue
Chattanooga, TN 37403**

APPLICATIONS ARE DUE FEBRUARY 21, 2012

If you have any questions regarding this application, our ministry or the application process please feel free to contact any member of our staff. You can find out more about our staff by checking us out on Facebook; links to our Facebook pages are on our website (www.thehouseutc.org).